

# COURSE FILE SUMMARY

## COURSE INFORMATION

<u>College / Institute / Center</u>	Management & Technology	<u>Department</u>	Business Administration
<u>Programme Title</u>	Bachelor of Business Administration	<u>Programme Code</u>	
<u>Course Title</u>	Organization Analysis and Design	<u>Course Code</u>	EA411
<b># Hours</b>	-----2----- Lecture	-----2----- Lab / <u>Tutorial</u>	-----3----- Credit
<b>Pre Requisites : Management 2 EA121</b>			

## COURSE AIM

The course explores the nature of organizations and organization theory today. Identifying the nature of organizational technologies and the relationship between technology and organization structure. Moreover, integrating the concepts and models from organizational theory with changes events from the real world to provide the most up-to-date view of organization design available.

## COURSE OBJECTIVES

- Describe the concepts of organizational and organizational theory.
- Explain and evaluate the external environment of any organization.
- Describe the type of technologies in organization.
- Differentiate among manufacture, service and advanced in formation technology.
- Explain the effect of size, growth, lifecycle on organizational design
- Explain the basis for designing organization structure.
- Explain and evaluate the inter group relations and conflict and its impact on organization

## STAFF REQUIREMENTS

	<b>Qualifications</b>	<b>Special Skills</b>	<b>Number</b>
<u>Lectures</u>	PhD		1
<u>Tutorials</u>	Bachelor of business administration		1/2
<u>Laboratories / Workshops</u>			

LECTURE SCHEDULE			
Lecture			Description
#	Week	Hrs	
1	1	3	Introduction to Organizations Design
2	2	3	Introduction to Organizations Design cont
3	3	3	Strategy, Organization Design and effectiveness
4	4	3	Strategy, Organization Design and effectiveness cont.
5	5	3	External environment
6	6	3	External environment cont
7	7	3	7 <sup>th</sup> week exam
8	8	3	Manufacturing, service and advanced technology
9	9	3	Manufacturing, service and advanced technology cont.
10	10	3	Manufacturing, service and advanced technology cont.
11	11	3	Organization growth, life cycle and size
12	12	3	12 <sup>th</sup> week exam.+ Organization growth, life cycle and size
13	13	3	Cont.Organization growth, life cycle and size
14	14	3	Decision making process
15	15	3	Integrating Relations and conflict
16	16	3	Final exam

TEXT BOOKS	
Code*	Description
.....	Organization analysis and Design

REFERENCE BOOKS	
Code*	Description
.....	.....NA.....
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TUTORIAL SCHEDULE			
Tutorial			Topic
#	Week	Hrs	
1			An overview about the course
2			Case study: Xerox Corporation p.3
3			Case study : Art Museum p.76
4			Case study: The university of Art Museum
5			NeoData p.85
6			Case study:Worldwide Steel p.105 + Revision
7			7 <sup>th</sup> week Exam
8			Case study: Paradoxical twins p.163
9			Case study: Paradoxical Twins cont.
10			Case study: Acetate department p.275
11			Case study: Sunflower incorporated p.319
12			Case study: cont Sunflower incorporated
13			Case study: Interpol p.319
14			Procter and Gamble p.399
15			The Daily Tribune p.516
16			Final Exam

## LABORATORY WORKSHOP SCHEDULE

Laboratory				Description
#	Week	Hrs.	Code	
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## COMPUTER USAGE

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## GRADING AND ASSESSMENT METHOD

Week #	Points	Written	Oral	Term Paper	Continuous	Thesis				
7	30	30								
12	20	20								
1-15	10				10					
16	40	40								

**Prepared by :**

Designation  
Name  
Sign  
Date

**Approved by :**

Designation  
Name  
Sign  
Date


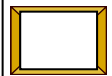







READING MATERIAL	
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\* TB : Text Book                  RB: Reference Book                  ST: Standards / Codes                  LN:  
Lecture Notes

SUPPLEMENTARY MATERIAL	
Code*	Description
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\*PR: Periodical      SW: Software      VT: Video Tape      OS: Overhead Slide      MD: Model      AC:  
Audio Cassette

EDUCATIONAL RESOURCES

								
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